

ANNUAL GENERAL MEETING: NANAIMO KENNEL CLUB

October 22, 2018

There were 50 members present which constituted a quorum.

Since there was no sitting president, Deanna Smith chaired the meeting, assisted by First Vice-President Sandi Malcolm and Director Dinant Vanden Hoek.

Motion to approve the minutes of the October 23, 2017 annual general meeting.

Moved by Yvonne Downey Seconded by Shannalee.Pauli

Approved.

Treasurer's Report

Janice McAllan submitted a written report summarizing the club finances as of the end of the fiscal year on August 31, 2018.

Highlights were:

- Revenues: \$103,693.91
- Expenses: \$94,137.39
- Net Income: \$8,452.52
- GIC (Investment savings) contains \$147,833.62

Complete report is appended.

Discussion:

Carole Walker asked if the NKC had to follow the CKC calendar year, which is January to December. Janice said the calendar year was established by the club's bylaws.

Deanna read a summary of the treasurer's report and asked for a detailed breakdown of club expenses, since the administration costs seemed high.

Treasurer's report was received.

Membership

As the new membership chair, Craig MacCorquodale reported that transfer of the membership files was underway.

Agility

Janice McAllan reported that there were two AAC Trials, one in September 2017 and one in May 2018. An added expense was adjusting jumps for the AAC change in jump height. Despite that, the trials produced a surplus of \$1,667.49

McAllan cited the work of Lora Pronger and Diane Brown as instrumental in putting on both trials.

The CKC trials were held in conjunction with the June show. The trial focused on titling classes, which was a popular format with entrants. Despite extra expenses for additional fencing, the trials still generated a surplus of 331.16.

Janice McAllan reported it is becoming more difficult to acquire judges for the trial, especially given the competition from the regional AAC trials in Alberta and BC/Yukon that happen within the same time period as the June show. CKC has given permission for the trial to use AKC judges, so it may be possible to book judges from Washington State. She recommended the club book agility trial judges for June 2019 as soon as possible.

She also suggested the club investigate hiring help to transport the equipment from the Centennial Building to Arbutus Meadows, since the volunteers are spread too thin to handle this task.

Note: The club is no longer offering an agility class, in part because of a lack of volunteers to teach and in part because the Centennial building floor is not suitable for agility.

Complete report is appended.

Flyball: No report

Junior Kennel Club: No report. Sharon Medforth has resigned as Juniors Coordinator. **Marissa Johnson** volunteered to take over Juniors.

Library - Beverley Maccorquodale

An inventory was done of the library assets for insurance purposes. The current inventory has a value of \$10,400. A list of new purchases over the past year was presented and is appended.

Classes - Beverley Maccorquodale

The NKC offered classes in Conformation, Puppy classes, Pet Manners, CGN, Agility, Rally, Junior Kennel Club, Competition Obedience, Utility, Scentwork, RallyFrEe, and Novice/Experienced Dog Team. Classes were winding up for the year but will resume in January. (The Treasurer's report noted income of \$11,986 from classes.)

The complete report is appended.

AIOC – Margo Banks

The Obedience and Rally Trials committee put on 11 trials during the year including Caro Rally, AIOC, and CKC. Overall, entries were down, especially in obedience, so more Rally trials were scheduled. Use of local judges helped keep trial costs down.

Report is appended.

June Show - Deanna Smith and Doug Savory

Deanna Smith reported that planning has started for the June 2019 show and that volunteers are needed to serve on the committee. Doug said more volunteers are needed for the show.

Discussion

Julie MacTire suggested job descriptions that outlined specific tasks might help induce people to volunteer since they would know the job requirements and time commitment in advance.

Sandi Malcolm and **Linda Halliday** both spoke about the need for more help on set up and take down. Especially needed were more people to take down the show Sunday evening. Linda noted that everything is stored at the Centennial Building in Nanaimo and must be moved to Arbutus Meadows in Parksville.

Hiring a company to help with set-up and/or take-down was discussed. The possibility of multiple island dog shows jointly hiring a company was suggested as a way to achieve economies of scale.

Motion to Change NKC Quorum Requirements - Maggie Henigman

Submitted to the NKC Executive October 6, 2018

Motion to amend bylaws Part 4, 20. Section (3) currently reads: A quorum is 25% of the members eligible to vote being present. To be amended to read: A quorum is 20 % of the members eligible to vote being present.

Statement in Support: The Nanaimo Kennel club has a large membership of over 140 members. Years ago we had a bylaw that required members to commit to at least 4 meetings per calendar year to be considered a member in good standing, which was required for voting privileges and to qualify for club trophies at the end of the year.

Many members join the club to receive benefits such as class discounts, as well as camaraderie, however a growing trend in volunteerism in general is that fewer people are volunteering to help others. As we no longer require attendance at meetings, many meetings are poorly attended. When meetings do not have a quorum, a meeting cannot continue, and months may go by where housekeeping items cannot be attended to.

Discussion:

Deanna suggested reducing the percentage will discourage participation and argued it would be better to work harder at engaging members..

Shannalee noted the previous month's meeting was the first time the NKC had achieved a quorum on months.

Maggie said the club meetings had been well attended in September and October but she feared attendance would drop again.

Carol pointed out that the membership is aging and some people find it more difficult to drive at night. At one time, she thought a quorum was only 12% of the membership.

Sabine Blackburn reported that on average, approximately 30 people have been attending meetings. Maggie noted that is close to a quorum but falls short by a few people.

One factor discussed was changes in the Societies Act that led to more decision-making by the club executive and less by the members. Changing the bylaws to bring more decision making back to club meetings was discussed.

Beverley suggested reducing quorum requirements could encourage special interest groups.

The motion was moved by Maggie and seconded by Bernadette van Klaveren.

In favour: 32 (70%)

Opposed: 11

The motion was defeated since it did not achieve the 75% approval required for a bylaw change.

Election of Officers

As the club did not have enough volunteers to fill the open offices, online executive meetings were suggested as one way to make it easier for people to volunteer.

In order to hold elections, members agreed with Janice McAllan's motion to declare the November 2018 meeting a 'special meeting' so nominations could be received and elections held for the coming year.

Maggie Henigman also moved the following motion in support of online executive meetings. Her motion provides advance notice so this bylaw change could be voted on at the November meeting.

Moved: Notwithstanding Pt 6, Sec 35 (1), the Executive may meet using whatever electronic means of communication deemed appropriate by the Executive.

Yvonne Downey moved to adjourn the meeting.

APPENDED REPORTS

Treasurer's Reports

Nanaimo Kennel Club
Income Statement 09/01/2017 to 08/31/2018

REVENUE

| Revenue | |
|-----------------------|-------------------|
| Agility Trials | 16,090.80 |
| Rally Trials | 1,536.98 |
| Obedience Classes | 16,450.00 |
| Obedience Trials | 2,336.00 |
| Conformation Shows | 40,552.00 |
| Show Handling Classes | 2,060.00 |
| Membership | 1,755.00 |
| Seminars | 2,704.00 |
| Grooming Space | 2,132.00 |
| Concession income | 975.00 |
| Vendors | 1,090.00 |
| Parking/RV Income | 6,324.30 |
| Raffle income | 2,213.55 |
| Sponsors Advertising | 600.00 |
| Awards Banquet | 860.00 |
| Donations | 1,121.20 |
| Interest on GIC's | 1,823.92 |
| Interest Income | 22.21 |
| Miscellaneous Income | 1,105.95 |
| Lure Coursing revenue | 335.00 |
| Leash Sales | 252.00 |
| Sanction Matches | 280.00 |
| Total Revenue | 102,619.91 |

TOTAL REVENUE 102,619.91

EXPENSE

| Expenses | |
|-----------------------------|-----------|
| June show | 7,312.08 |
| Snacks Meetings | 126.33 |
| Meals | 3,277.86 |
| Accomodations | 5,525.86 |
| Centennial Building Rental | 10,416.71 |
| Bank charges - PayPal fees | 994.08 |
| Conformation Show Expenses | 1,137.00 |
| Judges Fees | 12,487.01 |
| Catalogue Expense | 490.00 |
| Agility Trial Expenses | 49.87 |
| Gifts | 916.96 |
| Travel / Mileage | 7,503.41 |
| Security | 772.80 |
| Raffle | 58.47 |
| Awards/Ribbons | 5,685.25 |
| Concession Expenses | 534.16 |
| Equipment | 3,592.89 |
| Equipment Rentals & Repairs | 813.40 |
| Tools & Supplies | 785.03 |
| Grounds Rental | 5,428.76 |
| Cleaning Supplies R&M | 30.20 |
| Seminar Exp Instructors | 2,030.00 |
| Advertising | 1,039.07 |
| Awards Banquet | 275.00 |
| Insurance | 866.95 |
| Office Supplies & Postage | 987.92 |
| Bank Charges | 23.37 |
| Library | 746.60 |
| Photo Copying | 239.86 |
| Rent Doghouse | 2,253.55 |
| Equipment Storage | 773.11 |
| Rent Meeting Room | 1,438.76 |
| Memberships | 246.51 |
| Memberships events | 13,979.99 |

Printed On: 09/30/2018

Nanaimo Kennel Club
Income Statement 09/01/2017 to 08/31/2018

| | |
|-----------------------|------------------|
| Sunshine Expense | 56.62 |
| Donations | 1,042.50 |
| Licenses Fees | 159.45 |
| Hired Labour | 40.00 |
| Total Expenses | <u>94,137.39</u> |
| TOTAL EXPENSE | <u>94,137.39</u> |
| NET INCOME | <u>8,482.52</u> |

Nanaimo Kennel Club
Income and expense summary by discipline
for fiscal year ending August 31st, 2018

| Discipline | Income | Expenses | Surplus (Deficit) |
|----------------------|-------------------|------------------|-------------------|
| Club Administration | 4,333.93 | 9,670.89 | (5,336.96) |
| AAC Agility Trials | 9,490.30 | 7,832.81 | 1,657.49 |
| CKC Agility Trials | 6,970.50 | 6,639.34 | 331.16 |
| AOIC Events | 1,131.33 | 1,337.36 | (206.03) |
| Awards Banquet | 860.00 | 2,014.86 | (1,154.86) |
| CARO Rally | 541.35 | 644.43 | (103.08) |
| Classes | 18,762.00 | 6,775.77 | 11,986.23 |
| June Show | 47,667.75 | 43,886.12 | 3,781.63 |
| Lure coursing | 335.00 | 319.21 | 15.79 |
| Nosework Seminar | 2,704.00 | 2,541.80 | 162.20 |
| CKC Obedience Trials | 2,467.45 | 2,882.47 | (415.02) |
| CKC Rally Trials | 185.00 | 195.63 | (10.63) |
| Sanction matches | 335.75 | 625.96 | (290.21) |
| Sunshine Fund | 121.20 | 56.62 | 64.58 |
| UKC Show | 6,714.35 | 8,714.12 | (1,999.77) |
| Totals | <u>102,619.91</u> | <u>94,137.39</u> | <u>8,482.52</u> |

**Nanaimo Kennel Club
Balance Sheet As at 08/31/2018**

ASSET

| | |
|----------------------------------|-------------------|
| Bank Accounts | |
| Floats for events | 0.00 |
| Due from PayPal | 1,937.40 |
| Juniors Bank Account 20582407 | 2,115.77 |
| General Bank Account 9587880 | 18,738.42 |
| Kit Scott Memorial Fund 12260731 | 435.79 |
| Members Equity Shares 9906221 | 344.28 |
| Savings Account | 192.88 |
| US Account | 2,985.05 |
| Exchange on US | 934.43 |
| Bank Account Totals | <u>27,684.02</u> |
| GIC's | |
| GIC 1.25% Oct 7, 2018 | 20,250.68 |
| GIC 1.25% Nov 1, 2019 | 29,949.13 |
| GIC 1% April 7 2020 | 35,351.34 |
| GIC 1.25% Feb 14, 2022 | 13,404.92 |
| GIC 1.25% July 4, 2020 | 6,486.38 |
| GIC 1% April 7, 2020 | 42,391.17 |
| Total GIC's | <u>147,833.62</u> |
| Accounts Receivable | |
| Accounts Receivable | 3,046.75 |
| Accounts Receivable | <u>3,046.75</u> |
| Prepaid Expenses | |
| Prepaid Expense | 340.00 |
| Total Prepaid Expenses | <u>340.00</u> |
| Fixed Assets | |
| Fixed Assets | 2,676.00 |
| Fixed Asset Total | <u>2,676.00</u> |
| TOTAL ASSET | <u>181,580.39</u> |
| LIABILITY | |
| Accounts Payable | |
| Accounts Payable | 547.65 |
| Total Accounts Payable | <u>547.65</u> |
| Deferred Revenue | |
| Deferred Revenue | 3,235.95 |
| Deffered Revenue | <u>3,235.95</u> |
| TOTAL LIABILITY | <u>3,783.60</u> |
| EQUITY | |
| Members Equity | |
| Members Equity Opening Balance | 169,314.27 |
| Current Earnings | 8,482.52 |
| Total Members Equity | <u>177,796.79</u> |
| TOTAL EQUITY | <u>177,796.79</u> |
| LIABILITIES AND EQUITY | <u>181,580.39</u> |

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Nanaimo Kennel Club Fiscal 2018 Agility Report

The Club held two AAC trials during the year one in September of 2017 and another in May of 2018. We had a good response for both trials, but entries were down from the prior year mostly due to the fact we reduced the number of runs each day. As mentioned before these trials are a lot of work to put on but with limited help we cannot do as much as we used to, plus we find we are relying on non-members to help out. Those helps are given either free run coupons or for those who go above and beyond a free entry to our next trial.

With the changes in the jump heights for 2018 we were required to purchase new double and spread jumps which were covered by the proceeds of the trials leaving a net surplus to the club for these trials of \$1,667.49. I would like to thank all members who helped out at our trials with special thanks to Lora Pronger our trial Secretary and Diane Brown who continues to back me up when needed.

For the second year we held our CKC trial in conjunction with the June Show out at Arbutus Meadows. This year we held six trials over three days and just stuck to the titling classes in order to simplify course building. This year we managed to cover the cost of additional fencing required while having a surplus of \$331.16. The response from competitors was positive so we will do the similar format for 2019.

The venue was great for agility but it was a lot of work for a few so for 2019 we will need to look at hiring a company to assist with the equipment transporting and setup and take down. Getting Judges for CKC is becoming an issue especially since our June show is right around the time of the provincial regionals in Canada so many Judges are either judging or competing. We have confirmed with CKC that we can use AKC Judges so if any members know of any AKC judges out of Washington State that might be interested please email me their contact information.

Respectfully submitted
Janice McAllan - Agility Chair

OBEDIENCE CLASSES: AGM 2018

The third series of classes draws to a close this coming week for the fiscal term of 2017/18, except for Conformation which runs for 8 weeks.

The following courses have been offered this year:

Conformation with Doug Savoury, Janet Lostale, and Deanna Smith.

Pet classes as follows:

Puppy classes with Linda Oman, Michell Rusche, Carol Walker, Sharon Medforth

Pet Manners with Beverley MacCorquodale

CGN with Beverley MacCorquodale

Agility and Agility Sequencing with Jade Z.

Rally Introduction with Carol Ann, Jade, and Maggie

Rally polishing with Jade

Rally Masters and Advanced with Carol Ann.

Rally practice session with Carol Ann.

Juniors with Sharon Medforth.

Competition Obedience:

Jumps, Dumbbells, and Heeling with Maria Soto.

Utility with Llie Botherton.

Scentwork at all levels with Carol Toms

Scentwork Introduction with Maggie

Rally FrEe and practice with Gail Beerman

Novice/Experienced dog team class with Heather Vallance.

An excellent faculty of instructors at the beginning of this AGM Inventory was in place but there has been an unfortunate decline in instructors due to club embroilments of various causes. It is my hope that we may regain some of these significant members back to the fold in this coming year. We encourage these Instructors to possibly reconsider as their contributions and talents are missed. We pride ourselves on the island as offering a multitudinous variety of classes and wish to retain this reputation with the community. We are also interested in new talent of course.

Maria Soto is offering another Connie Cleveland seminar this fall. It will be held 'off campus' due to booking misunderstandings at the Eagles Hall, Duncan October 27-8th 2018.

Classes conclude this coming week and will begin again the 14th of January 2019, running through February 28th (Conformation will continue until March 4th).

Classes Chair
Beverley MacCorquodale

LIBRARY REPORT AGM 2018

To the Membership:

The primary activities of the library in this fiscal year have involved a financial inventory, purchase of new materials, routine circulation of books and videos, additions of new material from generous donators to the club, and of course routine stewardship of our present enviable resources at hand.

The Inventory organized in March fetched a total of approximately \$10,400.00 worth of assets not including the year's total purchases that followed that date. This estimate was requested by the executive for the purposes of Insurance estimates.

There were two purchase events in the 2017/18 period.

The first was in February and consisted of the following:

1. Brenda Aloff's Puppy Manual
- Replacement of two lost books as follows:
2. The fine art of Breeding Dogs by Amy Fernandez
 3. Tricks of the Trade by Pat Hastings

Note, unfortunate replacement cost \$35.00

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The Spring year-end order consisted of one book and 5 DVD's.

4. Book.....Train the dog in Front of You by Denise Fenzi.

DVD's purchased as follows:

5. The Retrieve 2 by Michael Ellis
6. Leash Reactivity by Tyler Muto
7. Loose leash walking skills by Tyler Muto
8. Training the Recall by Michael Ellis
9. Introduction to Training by Jeff Frawley

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The library continues to run a raffle to offset costs of our yearly budget for new materials to keep us up to date on dog training, breeding, and conformation. We appreciate your contributions, this is your library!

A big thank you to Jerrilyn for her continued support in ruling our circulation privileges and adjudicating responsible borrowing and returning of materials conduct!

This coming year we have plans to investigate Ivana Balabanov DVD's and book material by request. Your suggestions are also to be considered through email requests.

Librarian,
Beverley MacCorquodale

Assistant,
Jerrilyn Harris

AIOC – Margo Banks

ASSOCIATION OF ISLAND OBEDIENCE CLUBS

NKC ANNUAL REPORT 22 OCTOBER 2018

Eleven Obedience trials and twelve Rally Obedience trials were scheduled by AIOC clubs this year. NKC will be hosting two Rally trials on November 4th.

As entries have been somewhat lower in obedience some clubs are opting to host more rally trials.

The 2019 AIOC trial schedule will be finalized next month and available on the AIOC website.

Respectfully submitted,



Margo Banks, NKC AIOC Rep

AIOC Website: www.aioc-vi.com